



# QUAID-E-AZAM ACADEMY FOR EDUCATIONAL DEVELOPMENT, PUNJAB



No. QAED/CC3/PLT/B24/17/

Dated: November 06, 2017

To  
As per list attached

Despatcher  
Directorate of Staff Development Punjab  
(Near Pilot Boys Secondary School)  
Wahdat Colony, Lahore

Subject: 04-WEEK PROMOTION LINKED TRAINING PROGRAMME OF HEADMASTER/ HEADMISTRESS & SUBJECT SPECIALIST BATCH-XXIV, (BS-17 TO BS-18) AT QAED FROM 13-11-2017 TO 08-12-2017

Kindly refer to the subject cited above.

- Quaid-e-Azam Academy for Education Development (QAED) is entrusted with the responsibility to enhance the professional development of teachers and improve the quality of learning in public schools. QAED has planned 04-Week Promotion Linked Mandatory Training for Headmaster/Headmistress/Subject Specialists of School Education Department, Lahore.
- This training will address areas related to job description of educational managers, which includes administrative, financial, academic leadership, behavioral aspects with application on information communication technology to improve professional expertise for effective disposal of assignments and to ensure quality education in Punjab as per the vision of the School Education Department and Chief Minister, Punjab.
- Quaid-e-Azam Academy for Education Development (QAED) congratulates you on your nomination for the subject training by the School Education Department. Training schedule is given below:

Batch #	Name of Training	Duration	Venue	Reporting Time
XXIV	04-Weeks Promotion Linked Mandatory Training of HMs/SS (BS-17 to BS-18)	13-11-2017 to 08-12-2017	Academic Block-I, QAED	On 13-11-2017 latest by 07:30 am sharp

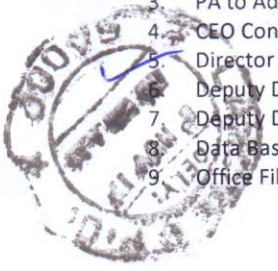
- For successful conduct of aforementioned training, you are requested to take following necessary steps:
  - You are directed to attend training at QAED as per schedule.
  - You will have to observe dress codes during training, as notified by School Education Department. A suit or dress pant, dress shirt with necktie and proper shoes, Shalwar Qameez with Sherwani or Waist Coat and proper shoes. Ladies are advised to wear decent clothes with close shoes. Sports activities are mandatory, therefore, you are advised to bring track suit and sports shoes.
  - Jeans, Joggers, T-Shirt or any other type of casual dressing shall not be allowed during training sessions.
  - For completion of assignments, you are advised to bring personal laptops and USB/Flash drive.
  - Participants reporting second day of training or late on the first day are not allowed to attend the training.
  - QAED has limited hostel facility to accommodate trainees; therefore, preference is always given to female participants and to male participants on first come first served basis. In case you reach QAED one day before, please report hostel warden till 8:00pm.
  - Babies are not allowed in the Training and Hostel
- For any further information/clarification, please feel liberated to contact Mr. Sadaqat Ali Goraya on his Mobile No. 0331-4087651.

(SAMIA NAZ)  
COURSE COORDINATOR-III

**CC:**

A copy is forwarded for information and necessary action to:

- PA to Secretary School Education Department, Government of the Punjab
- PA to Director General, QAED, Lahore
- PA to Additional Director General, QAED, Lahore
- CEO Concerned
- Director Public Instructions, Punjab (SE), Lahore
- Deputy Director (Admn)/Assistant Director Admin to ensure logistic arrangements before time.
- Deputy Director (Finance) for information and necessary action pl.
- Data Base Manager, with the requested to upload the list of above said training
- Office File



## 4 Week Promotion Linked Training of HMs/SS (BS-17 to 18) Batch-24

Sr. #	Notified No.	Teacher Name	Place of Posting and Address	District	Desg.	S/o, Do
1		DOST MUHAMMAD NIAZI	GOVT HIGH SCHOOL HANDAL	KASUR	HM	
2	298	MUHAMMAD MUNIR	GOVT. HIGHER SECONDARY SCHOOL, AWAGAT	FAISALABAD	SS	
3	649	MUHAMMAD SALEEM HAFIZ		LAHORE		S/O MUHAMMAD ISMAEL
4	650	SHAKEEL AHMAD GHAZI		FAISALABAD		S/O MUHAMMAD YOUSUF
5	651	FAYYAZ AHMAD HAFIZ	GOVT HIGHER SECONDARY SCHOOL RAJA RAM	MULTAN	SS	S/O HAQ NAWAZ
6	652	KHALID MAHMOOB	GOVT HIGHER SECONDARY SCHOOL CHAK 93/ML KAROR	LAYYAH	SS	S/O AASHIQ HUSSAIN
7	653	SAQIB JAVED	GOVT HIGHER SECONDARY SCHOOL	KHANEWAL	SS	S/O MANZOOR AHMAD
8	654	AKBAR ALI JAVED		CHINIOT	SS	S/O BARKHURDAR,
9	655	ZULFIQAR ALI HAFIZ	GOVT HIGHER SECONDARY SCHOOL KHANPUR	SHEIKHUPURA	SS	S/O SHAMSUD DIN,
10	656	GHULAM MURTAZA	GOVT HIGHER SECONDARY SCHOOL LILLA	JHELUM	SS	S/O HAFIZ GHULAM MUSTAFA,
11	657	ABDUL GHAFAR		RAWALPINDI		S/O ALTAJ HUSSAIN
12	658	MUNIR AHMAD	GOVT SABRIA SIRAJIA HIGHER SECONDARY SCHOOL PEOPLES COLONY NO. 2	FAISALABAD	SS	S/O MUH. RAFIQ AHMAD,
13	659	MUHAMMAD ZAHOOR UL HASSAN SHAH		FAISALABAD		S/O FIDA HUSSAIN SHAH SAYYED
14	660	ZAFAR ULLAH CHAUDHARY		KASUR		S/O HABIB ULLAH
15	661	FAKHARUL ZAMAN	NOW WORKING IN PEC	CHAKWAL	SS	S/O NOOR ZAMAN,
16	662	MUHAMMAD JABBAR		LAHORE		MAHMOOD AHMAD,
17	663	MAHMOOD AHMAD	GOVT HIGHER SECONDARY SCHOOL BAMA BALA	OKARA	SS	S/O MUHAMMAD ISMAEL,
18	664	AZHAR RASUL		BHAKKAR		GHULAM RASOOL
19	665	MUHAMMAD USMAN GHANI	GOVT COLLEGE FOR ELEMENTARY TEACHERS SAMNABAD	FAISALABAD	SS	S/O MUHAMMAD RIAZ,
20	666	MUHAMMAD ISHAQ	GOVT HIGHER SECONDARY SCHOOL ROHILANWALI	MUZAFFARGARH	SS	S/O MUHAMMAD NAWAZ KHAN
21	667	MUHAMMAD KHUBAIB	GOVT HIGHER SECONDARY SCHOOL GAGGOO	VEHARI	SS	S/O MUHAMMAD YOUNAS,
22	668	FAZAL AZEEM	GOVT HIGHER SECONDARY SCHOOL LALIAN	CHINIOT	SS	S/O BASHEER AHMAD,
23	669	TAHIR SALEEM	GOVT HIGHER SECONDARY SCHOOL 73/5-1	SAHIWAL	SS	S/O KHUSHI MUHAMMAD
24	670	MUHAMMAD UMER QARI		MULTAN		
25	671	KHADIM HUSSAIN		BHAKKAR		
26		RIZWANA KOUSAR	GOVT GIRLS HIGER SECONDARY SCHOOL 203/RB	FAISALABAD	SS	
27		SAIMA IQBAL	GOVT. GIRLS HIGH SCHOOL BHATTI, AFGHANA NAROWAL	NAROWAL	HM	
28	570	RUKHSANA FAHEEM	GOVT GIRLS HIGH SCHOOL NO. 1 MR	MULTAN	HM	D/O MUH. FAHIM AKHTAR,
29	571	ATIJA ARSHAD MALIK	GOVT GIRLS HIGH SCHOOL MALHU KHOKHAR	GURJAT	HM	D/O MALIK MUH. ARSHAD,
30	572	NUZHAT PERVEEN	GOVT GIRLS HIGH SCHOOL SULTAN PUR	MULTAN	HM	D/O SARFARAZ AHMAD,
31	573	NAZIA MANSHA		GURJANWALA	HM	D/O MUHAMMID MANSHA,
32	574	SADAF TAHIRA		NAROWAL	HM	D/O AMANAT ALL,
33	575	RAHILA ARSHAD	GOVT GHULA M FATIMA GIRLS HIGH	NAROWAL	HM	D/O MUHAMMAD ARSHAD,
34	576	FATIMA JABEEN	GOVT GIRLS MODEL MIDDLE SCHOOL GAO SHALLA BUND ROAD	LAHORE	HM	D/O RAO JAMSHAD ALI,
35	577	NAHEED CHEENA	GOVT GIRLS HIGH SCHOOL 188/RB NALAYWALA	FAISALABAD	HM	D/O GHULAM DASTAGIR,

36	578	RIFFAT BANO	GOVT GIRLS HIGH SCHOOL MOTTI BAZAR	GUJRANWALA	HM	D/O MUHAMMAD AKBAR,
37	579	SHAHNAZ MULAZIM	GOVT GIRLS HIGH SCHOOL MIANWALA	MUZAFFARGARH	HM	D/O MULAZIM HUSSAIN,
38	580	ASMA QASIM	GOVT GIRLS HIGH SCHOOL APWA	BAHAWALPUR	HM	D/O HAFIZ MUH. QASIM,
39	581	NUZHAT FATIMA	GOVT GIRLS HIGH SCHOOL 113/P	RY KHAN	HM	D/O MUHAMMAD RAFIQ GILL,
40	582	IRFAN AKRAM	GOVT GIRLS HIGH SCHOOL 293/GB	TT SINGH	HM	D/O MUHAMMAD AKRAM,
41	583	RAHEELA KOUSAR	GOVT. ISL. GIRLS HIGH SCHOOL	SIALKOT	HM	D/O MUHAMMAD SHARIF,
42	584	SARWAT HAMID		GUJRANWALA	HM	D/O ABDUL HAMID,
43	585	GHANIA JAVED	GOVT GIRLS HIGH SCHOOL TATRAL	CHAKWAL	HM	D/O JAVED IQBAL,
44	586	ASIA NASEEM	GOVT GIRLS HIGH SCHOOL KOT MUZAFFAR MAILSI	VEHARI	HM	D/O HAJI NOOR MUHAMMAD,
45	587	GHAZA AMBREEN	GOVT GIRLS HIGH SCHOOL 51/1B	FAISALABAD	HM	D/O MUHAMMAD HUSSAIN,
46	588	KANEEZ ZANAIB	GOVT GIRLS HIGH SCHOOL SHER ZAMAN COLONY TULSA ROAD	RAWALPINDI	HM	D/O MUHAMMAD HANIF,
47	589	SAIMA BATOOL	GOVT NEW MODEL GIRLS HIGH SCHOOL DEV SAMAJ ROAD	LAHORE	HM	D/O MUHAMMAD YASEEN,
48	590	KALSOOM AKHTAR	GOVT GIRLS HIGH SCHOOL 69/WB MAILSI	VEHARI	HM	D/O ATTA ULLAH,
49	591	FARWA BATOOL	GOVT GIRLS HIGH SCHOOL GHATTALIAN	NAROWAL	HM	D/O GHULAM HUSSAIN SHAH,
50	592	NUZHAT AMIN		LAHORE	HM	D/O MUHAMMAD AMIN,