

**MINUTES OF MEETING HELD ON 02-3-2017 AT 10-00 A.M. IN THE OFFICE OF  
CHIEF EXECUTIVE OFFICER, DISTRICT EDUCATION AUTHORITY, MULTAN TO  
REVIEW THE PROGRESS IN CONNECTION WITH SECURITY ARRANGEMENTS IN  
GOVERNMENT AND PRIVATE SCHOOLS OF DISTRICT MULTAN**

A meeting was held on 02-3-2017 at 10-00 A.M, under the chair of Mr. Aezaz Ahmad Khan Joiya, Chief Executive Officer, District Education Authority, Multan in his office to review the progress in connection with Security Arrangements made in Public and Private schools of District Multan i.e. Activation of security Sims , School Guards, licenses and purchase of Weapons, CCTV , Metal Detectors and SOPs of security. .

**Following Officers attended the meeting:-**

- 1- **Mr. Aezaz Ahmad Khan Joiya, Chief Executive Officer ( DEA), Multan. (Chair)**
- 2- **Mr. Muhammad Javed Rafique** , District Education Officer (EE), Multan and Additional charge of Divisional Director (Elementary) Multan Division, Multan.
- 3- **Mr. Muhammad Riaz Khan Baloch**, District Education Officer (SE), Multan.
- 4- **Mr. Mrs. Fozia Hina**, District Education Officer (EE-W), Multan.
- 5- **Mr. Liaqat Ali**, (JTTP), representative DSP Security o/o CPO, Multan
- 6- **Mr. Raza Ansari**, Manager Corporate, U Phone company, ,Multan
- 7- **Mrs. Rakhshanda Qamar**, Dy. DEO(EE-W) Tehsil Multan City
- 8- **Mrs. Hajran Shaheen** , Deputy DEO(EE-W), Tehsil Multan Saddar.
- 9- **Mr. Ahsan Farid**, Dy. DEO(SE-HQ), Multan.
- 10- **Hafiz Muhammad Qasim**, Dy. DEO(EE-M) tehsil Multan City
- 11- **Mr. Tariq Habib Farooqi** Dy. DEO(EE-M), Tehsil Multan Saddar
- 12- **Mr. Muhammad Ejaz**, Assistant Director (Admn/G) o/o CEO, DEA, Multan
- 13- **Mr. Nadeem Iftikhar Khan**, Assistant, GB, o/o CEO, DEA, Multan

The meeting started with the recitation of Holy Quran. Mr. Aezaz Ahmad Khan Joiya, Chief Executive Officer, District Education Authority, Multan presided over and addressed the meeting. The chair described that the current scenario of security situation is very sensitive. In view of current security threats, the Government of the Punjab has directed to adopt all security measures to avoid any untoward incident in the future. The chair told that Mr. Nadir Chatta, Deputy Commissioner, Multan has also directed to ensure all possible security measures in all public and private schools of District Multan. Thereafter, Mr. Muhammad Javed Rafique, DEO(EE-M), Multan briefed regarding security arrangements made in the public and private schools of Elementary wing. Mr. Muhammad Riaz Khan, DEO(SE), Multan / Focal Person Security briefed regarding the security arrangements made in Higher and High schools of District Multan. He told that all necessary arrangements have been made in public and private schools of District Multan. Mrs. Fozia Hina, DEO(EE-W), Multan told that all necessary security arrangements have been made as per SOPs of security in the female Elementary and Primary schools of District Multan. Mr. Raza Ansari, Corporate Manager of U Phone Company briefed regarding the activation of U Phone Emergency sims that about three thousand Pre-Paid U phone sims were provided free of cost to the public and private schools of District Multan last year but about 2200 U phone sims have been blocked due to non up load of balance of Rs. 100/ per month by the users of Govt. Schools. The chair told that the Police authorities have requested / instructed for early activation of all blocked


U Phone Sims due to serious emergency threat. Mr. Raza Ansari, Manager, U phone suggested that Post paid sims can be provided to all users of Govt. Schools on the deposit of Rs. 300/= per sim by the users. The minimum Rs. 110/- and maximum Rs.300/- per month bill will be charged per user. It was proposed by the DEOs that mobile set should be purchased out of NSB fund of the school and minimum payment of post paid bill may be made out of NSB fund of the school on monthly basis for proper activation / use of sims.

After discussion in detail, following decisions were taken to solve the different security issues in connection with ensuring security arrangements in public and private schools of District Multan.

S N	AGENDA ITEMS	IMPLEMENTATION STATUS	RESPONSIBIL ITY						
1	<b><u>PROVISION OF POST PAID U PHONE EMERGENCY SIMS *55#</u></b>	The chair directed to all Heads of Government Primary / Elementary / High and Higher Secondary (Male and Female) schools in District Multan to get Post Paid U Phone emergency Sim / connection from U Phone Company, Katchery Road, Multan after the payment of Rs. 300/- out of NSB fund of their school. The minimum charges / payment of Rs.110/- per month as post paid bill will be made out of NSB fund of the school on monthly basis. Extra bill will be borne by the user as personal calls. The user will be responsible for the use / safe custody of U phone sim and will hand over the sim to other user / substitute, in case of his transfer / retirement-or leaving the service.	All DEOs All Dy. DEOs/ All AEO (M & F) / Heads of all Schools in District Multan						
2-	<b><u>PURCHASE OF MOBILE SET</u></b>	The chair directed to all Heads of Government Primary / Elementary / High and Higher Secondary (Male and Female) schools in District Multan to purchase lowest price Mobile set available in the market for the use of U phone emergency Sim out of NSB fund of their school as per following detail. <table border="1" data-bbox="503 1543 1242 1711"> <tr> <td data-bbox="503 1543 544 1627">1</td> <td data-bbox="544 1543 1047 1627">All Male &amp; Female Higher / High / Elementary / Model / Consolidated Primary and all A category schools</td> <td data-bbox="1047 1543 1242 1627">02 Mobile sets and two Sims</td> </tr> <tr> <td data-bbox="503 1627 544 1711">2</td> <td data-bbox="544 1627 1047 1711">Primary school</td> <td data-bbox="1047 1627 1242 1711">01 Mobile set and one sim</td> </tr> </table>	1	All Male & Female Higher / High / Elementary / Model / Consolidated Primary and all A category schools	02 Mobile sets and two Sims	2	Primary school	01 Mobile set and one sim	All DEOs All Dy. DEOs (M & F) All AEO (M & F) / Heads of all Schools in District Multan
1	All Male & Female Higher / High / Elementary / Model / Consolidated Primary and all A category schools	02 Mobile sets and two Sims							
2	Primary school	01 Mobile set and one sim							
3	Appointment of School Guards in A category Govt. schools.	It was briefed that the process of appointment of 84 (Retired Army personnel's) school guards has been completed as per advertisement in the daily newspapers. The chair directed the DEOs to ensure the issuance of letter of agreement by the Heads of A category schools / Dy. DEOs (competent authorities) of District Multan within three days under the rules after completion of verification of documents, etc.	All DEOs All Dy. DEOs (M & F) All AEO (M & F) / Heads of schools						

4-	<b>Weapons and Licenses</b>	The chair directed to all Heads of Government Primary / Elementary / High and Higher Secondary (Male and Female) A category schools in District Multan to ensure the purchase of weapons as per directions already issued as an amount of Rs. 45000/= to 193 schools has already been deposited in the account of their schools. Moreover, obtain licenses from the office of Deputy Commissioner, Multan on the name of their school and get registered annually as per rules.	All DEOs All Dy. DEOs (M & F) All AEO (M & F) Heads of all Schools in District Multan
5-	<b>CCTV cameras</b>	The chair directed to all Heads of Government Primary / Elementary / High and Higher Secondary (Male and Female) A category schools in District Multan to ensure the proper working / maintenance of CCTV cameras in their school	All DEOs All Dy. DEOs (M & F) All AEO (M & F)
6-	<b>Boundary wall and barbed wire</b>	The chair directed to all Heads of Government Primary / Elementary / High and Higher Secondary (Male and Female) A category schools in District Multan to ensure eight feet boundary wall along with barbed wire on the wall.	All DEOs All Dy. DEOs (M & F) All AEO (M & F) Heads of schools in Multan District
7-	<b>Metal Detectors/ Visitors register/ Emergency contact No.</b>	The chair directed to all Heads of Government Primary / Elementary / High and Higher Secondary (Male and Female) A category schools in District Multan to ensure the proper use / maintenance of Metal Detectors and visitors registers at main gates by security persons. Moreover, the chair directed to ensure the proper display of emergency contact numbers at prominent places and class rooms.	All DEOs All Dy. DEOs (M & F) All AEO (M & F)
8-	<b>SOPs of Security</b>	The chair directed to all Heads of Government Primary / Elementary / High and Higher Secondary (Male and Female) A category schools in District Multan to ensure the implementation of all directions /SOPs of security in their schools to avoid any untoward incident in future.	All DEOs All Dy. DEOs (M & F) All AEO (M & F)

Meeting was ended with a vote of thanks to and from the chair,

  
**Chief Executive Officer**  
**District Education Authority**  
**Multan**

No. 711 /G.I.

Dated 04 -3-2017

**Copy is submitted /forwarded for information and necessary action to:-**

- 1- The Secretary, Govt. of the Punjab, School Education Department, Lahore.
- 2- The Director Public Instruction (SE/EE), Punjab, Lahore.
- 3- The Director Monitoring, CMMF, School Education Department, Punjab, Lahore.
- 4- The Programme Director, PMIU, Punjab, Lahore,
- 5- The Deputy Commissioner, Multan.
- 6- The CPO / SP (Security/ Special Branch), Multan
- 7- The Head of DTSC/ Principal, GCET, Bosan Road, Multan
- 8- The District Monitoring Officer, Multan.
- 9- The District Education Officer (SE/EE-M/EE-W/ Spl Edu), Multan.
- 10- The Deputy Directress, M.C schools, Multan.
- 11- The Manager, U Phone Company, Katchery Road, Multan.

  
**Chief Executive Officer**  
**District Education Authority**  
**Multan**